

CERTIFICATE PROGRAMS

WMU offers several Certificate programs. These include training Early Childhood Education teachers, Early Childhood Education directors, lay leaders for family counseling in the local church, NGO workers, and ESL course. For students completing a prescribed program, WMU awards a certificate based upon the successful completion of the requirements of each program.

Early Childhood Education (ECE), Family Christian Counseling (FCC), Non-Governmental Organization (NGO)

Certificate Programs	Early Childhood Education Teacher	Early Childhood Education Director (Financial Aid)	Family Christian Counseling	Non-Governmental Organization
Total Credits Required/Period	12/15 credits	24 credits (30 wks/ two semesters)	15 credits	5 credits

3. Two recent photographs (passport style).

Admissions Policies

Students who apply for the Early Childhood Education certificate, Family Christian Counseling, and NGO certificate programs must have an earned high school diploma or its academic equivalent. Students who desire to take courses by audit will not be subject to this requirement.

Application

All applicants to WMU must willingly agree upon the educational philosophy and the policy of WMU that is based on the beliefs of Christianity.

WMU does not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of educational policies, admission policies, scholarships, or any other programs or activities.

The following documents must be included in the application process.

Admission requirements

1. The application form and a non-refundable application fee (\$100);
2. Official transcripts from the last school attended (Except NGO program); and

The application form and other materials can be downloaded at www.wmu.edu. They may be requested by phone, mail, or downloaded via the internet. The mailing address and phone/fax numbers are:

Admissions Office
World Mission University
500 Shatto Pl. Suite 200
Los Angeles, CA 90020

Phone: (213) 388-1000 / Fax: (213) 385-2332
E-mail: admissions@wmu.edu
Home Page: www.wmu.edu

Application Deadlines

The deadline to apply for the Fall semester is the middle of August, and for the Spring semester it is the middle of January. For exact dates please see the academic calendar on the school's website.

Admissions Procedure

Once the student submits the application and the supporting documents, the Admissions Office reviews the documents and confirms the completion of each applicant's file. The application and records are submitted to the admissions committee for evaluation based on the following criteria:

- Evaluation of prior academic performance and the ability to successfully complete the academic program;
- Recommendations;
- Additional materials are required for nursing, MDiv, Music applicants; and
- Interview with program director

Applicants will be officially notified by mail, and admitted students will receive new student orientation information.

Spiritual Requirements

All applicants to WMU must be born-again Christians whose lives demonstrate excellent Christ-like character and attitude. Students wishing to enroll at WMU must have a compassionate heart to serve as Christ served and actively engage in the pursuit of spiritual disciplines.

Non-discriminatory Policy

WMU seeks a diverse student body. Everyone has equal opportunity and access to WMU's educational programs and activities. The school does not discriminate on the basis of race, color, age, sex, physical condition, or national origin. Non-discriminatory policies apply to the admissions policy, educational programs, employment, and all other activities that WMU provides.

WMU complies with the provisions of Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

Academic Policies

Grading

World Mission University utilizes letter grades. Grades are reported to students in writing from the Registrar's Office. Grades are designated as follows:

Grade	GPA	Numeric Description
A	4.0	93+
A-	3.7	90-92
B+	3.3	88-89
B	3.0	83-87
B-	2.7	80-82
C+	2.3	78-79
C	2.0	73-77
C-	1.7	70-72
D+	1.3	68-69
D	1.0	63-67
D-	0.7	60-62
F	0.0	0-59
I	Incomplete*	
CR	Credit**	
NC	No Credit	
H	Hold	
P	Pass	
NP	No Pass	

* A grade of "I" can be raised to a grade of "B+" by the end of the next semester when all course requirements have been satisfied.

** A grade of "CR" will not be included in the computation of Grade Point Average.

*** A grade of "F" can be raised a maximum grade of "B+" after retaking the course.

Registration

To begin study, all students must submit registration forms each semester which have been approved by the students' academic advisor. Student information, the title and number of the course, academic advisors signature and students' signature regarding the financial policy are required.

Time Limit for Completion of Program

Students who receive financial aid must take 8 classes (24 credits) and complete all courses within two semesters.

All courses and examination requirements must be completed within two years. An extension may be granted for special circumstances.

UNDERGRADUATE PROGRAMS

Degree	General Education	Bible/Theology	Professional Studies	Field Education	Open Electives	Total Credits	Special Requirements
AA in Christian Ministries	21	12	15	2	10	60	
AA in Christian Counseling	21	12	15	2	10	60	
BA in Christian Ministries	39	30	30	6	21	126	
BA in Christian Counseling	39	30	30	6	21	126	
BA in Music	39	30	Varies by concentration	6	Varies by concentration	126	Graduation Recital
BS in Nursing Completion	36	30	27	7	23	37(130)	
BA in Social Work	39	30	27	10	20	126	

Admissions Policies

Students who apply for the Bachelor of Arts degree must have an earned high school diploma or its academic equivalent. Students who desire to take courses by audit will not be subject to this requirement.

Application

All applicants to WMU must willingly agree upon the educational philosophy and the policy of WMU that is based on the beliefs of Christianity.

WMU does not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of educational policies, admission policies, scholarships, or any other programs or activities.

The following documents must be included in the application process.

1. The application form and a non-refundable application fee (\$100);
2. Testimony or Essay;
3. One reference;
4. Official transcript(s) from high school;
5. Two recent photographs (passport style);
6. RN License (RN to BSN only); and

7. Evaluated Transcript (RN to BSN only).

The application form and other materials can be obtained from the admissions office. They may be requested by phone, mail, or downloaded via the internet. The mailing address, phone/fax numbers and e-mail are:

Admissions Office
World Mission University
500 Shatto Pl. Suite 200
Los Angeles, CA 90020

Phone: (213) 388-1000/ Fax: (213) 385-2332
E-mail: admissions@wmu.edu
Home Page: www.wmu.edu

The deadline to apply for the Fall semester is the middle of August, and for the Spring semester it is the middle of January. For exact dates please see the academic calendar on the school's website. International students must apply earlier in order to process visas and make the necessary arrangements to enroll.

Admissions Procedure

Once the student submits the application and the supporting documents, the Admissions Office reviews the documents and confirms the completion

of each applicant's file. The application and records are submitted to the admissions committee for evaluation based on the following criteria:

- Evaluation of prior academic performance and the ability to successfully complete the academic program;
- Recommendations;
- Additional materials are required for nursing, MDiv, Music applicants; and
- Interview with program director.

Applicants will be officially notified by mail, and admitted students will receive new student orientation information.

Personal Interview

The program director interviews the applicant in the application process. In the interview, the director will check the sense of calling and the academic qualification for the study.

Language

Since WMU uses Korean as its primary language of instruction, it does not require English proficiency tests such as the TOEFL for admissions.

Health Insurance

World Mission University highly recommends that every student have health insurance. World Mission University does not provide a student health plan.

Admissions Categories

Full Acceptance: A student who has met all the requirements and is fully accepted as a student at WMU.

Provisional Acceptance: A student who is not able to complete the admission file before the deadline may be accepted with full benefits of the school for one semester. This restricted status allows the student the opportunity to complete the admission file. If the student fails to move to the full acceptance status within one semester, he or she will be dismissed.

Probationary Acceptance: A student who does not meet the normal academic standards or lacks other qualifications, but provides a strong indication for

academic success may be accepted on probationary status. The student is granted one year to achieve the academic level or other qualifications necessary to move to full acceptance.

Visiting Student: A visiting student is one concurrently enrolled at another school who desires to take courses at WMU for transfer back to their primary school of enrollment.

International Students and Visas

WMU is authorized by the U.S. Government to issue the I-20 form for visas from foreign countries. Once the applicant is accepted, WMU will send various documents including the I-20 form. International students must enroll as full time students, which means an undergraduate student must take at least 12 credits. International students should direct their questions to the International Student Office.

Spiritual Requirements

All applicants to WMU must be born-again Christians whose lives demonstrate excellent Christ-like character and attitude. Students wishing to enroll at WMU must have a compassionate heart to serve as Christ served and actively engage in the pursuit of spiritual disciplines.

Non-discriminatory Policy

WMU seeks a diverse student body. Everyone has equal opportunity and access to WMU's educational programs and activities. The school does not discriminate on the basis of race, color, age, sex, physical condition, or national origin. Non-discriminatory policies apply to the admissions policy, educational programs, employment, and all other activities that WMU provides.

WMU complies with the provisions of Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

Transfer of Credits

World Mission University accepts transfer credits from accredited institutions. Accredited means that the school is listed as accredited in the current issue of Accredited Institutions of Postsecondary

Education published by the Council on Higher Education Accreditation or approved by the Ministry of Education for the Republic of Korea. If a degree student desires to transfer credit from another postsecondary school to WMU, an official transcript stating the courses and grades must be submitted to the Director of Admissions prior to acceptance.

Transfer Policy from Accredited Schools:

- Bachelor of Arts in Christian Ministries, Bachelor of Arts in Christian Counseling students, Bachelor of Arts in Music, Bachelor of Arts in Social Works students can receive a maximum of 84 credits.

The transcripts from foreign educational institutions must be confirmed by an official seal. WMU may ask schools in foreign countries to be evaluated through the American Council for Education.

Only courses receiving a C- or higher are considered for transfer. Students need to submit requests for transfer consideration prior to enrollment.

Transfer Policy from Unaccredited Schools:

The transfer of credit from non-accredited institutions is individually evaluated and determined. Courses are evaluated on an individual basis. If credit is granted, the basic transfer policy for work done at non accredited American schools or schools in Korea that have not achieved recognition by the Ministry of Education is as follows:

- 1/3 of a credit **may** be granted for each credit earned at an unaccredited American school that **has** achieved state approval with a limit of 1/2 of a total credits required for graduation.
- 1/3 of a credit **may** be granted for each credit earned at an unaccredited American school that **has not** achieved state approval with a limit of 30 credits.
- 1/3 of a credit **may** be granted for each credit earned at a Korean school that has not achieved recognition by the Ministry of Education with a limit of 1/2 of a total credits required for graduation.

It is the responsibility of the student desiring the transfer of credit from a non-accredited institution to provide WMU with academic catalogs of the attended institutions and syllabi of each course to be considered for transfer.

Prior Experiential Learning

World Mission University does not award any credit for prior experiential learning.

Academic Policies

The school operates on a traditional semester calendar. There are two semesters in the academic year that occur from August to May. The Fall Semester usually starts the last week of August and ends in December. The Spring Semester usually starts the last week of January and ends in May. During the academic year each semester is 16 weeks in length. The Summer and Winter sessions are divided into several two-week intensive courses.

The majority of courses are equivalent to three semester hours of credit and thus requires a minimum of 37 1/2 contact hours. Each credit represents one fifty-minute period of class instruction for each of the fifteen weeks plus approximately two-to-three hours of out-of-class involvement. For field education, 30 hours of ministry involvement is required for one unit.

Undergraduate students must be enrolled for a minimum of 12 semester credits in order to be classified as full-time students. Special permission must be granted to enroll in more than 18 credits per semester for undergraduate students. Such permission must be approved in writing from the Chief Academic Officer before registration. Students can obtain the form in the main office.

Grading

World Mission University utilizes letter grades. Grades are reported to students in writing from the Registrar’s Office. Grades are designated as follows:

Grade	GPA	Numeric Description
A	4.0	93+
A-	3.7	90-92
B+	3.3	88-89
B	3.0	83-87
B-	2.7	80-82
C+	2.3	78-79
C	2.0	73-77
C-	1.7	70-72
D+	1.3	68-69

Admissions Policies

Students who apply for the Master's degree must hold a four-year college degree or its academic equivalent. Students who desire to take courses by audit will not be subject to this requirement.

Application

All applicants to WMU must willingly agree upon the educational philosophy and the policy of WMU that is based on the beliefs of Christianity.

WMU does not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of educational policies, admission policies, scholarships, or any other programs or activities.

The following documents must be included in the application process.

1. The application form and a non-refundable application fee (\$100);
2. Testimony;
3. One reference;
4. Official transcript(s) from university; and
5. Two recent photographs (passport style).

The application form and other materials can be obtained from the admissions office. They may be requested by phone, mail, or downloaded via the internet. The mailing address, phone/fax numbers and e-mail address are:

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500 Shatto Pl. Suite 200
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E-mail: admissions@wmu.edu
Home Page: www.wmu.edu

The deadline to apply for the Fall semester is the middle of August, and for the Spring semester it is the middle of January. For exact dates please see the academic calendar on the school's website. International students must apply earlier in order to process visas and make the necessary arrangements to enroll.

Admissions Procedure

Once the student submits the application and the supporting documents, the Admissions Office reviews the documents and confirms the completion of each applicant's file. The application and records are submitted to the admissions committee for evaluation based on the following criteria:

- Evaluation of prior academic performance and the ability to successfully complete the academic program;
- Recommendations;
- Additional materials are required for nursing, MDiv, Music applicants; and
- Interview with program director.

Applicants will be officially notified by mail, and admitted students will receive new student orientation information.

Personal Interview

The program director interviews the applicant in the application process.

In the interview, the director will check the sense of calling and the academic qualification for the study.

Language

Since WMU uses Korean as its primary language of instruction, it does not require English proficiency tests such as the TOEFL for admissions.

Health Insurance

World Mission University highly recommends that every student have health insurance. World Mission University does not provide a student health plan.

Admissions Categories

Full Acceptance: A student who has met all the requirements and is fully accepted as a student at WMU.

Provisional Acceptance: A student who is not able to complete the admission file before the deadline may be accepted with full benefits of the school for one semester. This restricted status allows the student the opportunity to complete the admission file. If the

student fails to move to the full acceptance status within one semester, he or she will be dismissed.

Probationary Acceptance: A student who does not meet the normal academic standards or lacks other qualifications, but provides a strong indication for academic success may be accepted on probationary status. The student is granted one year to achieve the academic level or other qualifications necessary to move to full acceptance.

Visiting Student: A visiting student is one concurrently enrolled at another school who desires to take courses at WMU for transfer back to their primary school of enrollment.

International Students and Visas

WMU is authorized by the U.S. Government to issue the I-20 form for visas from foreign countries. Once the applicant is accepted, WMU will send various documents including the I-20 form. International students must enroll as full time students, which means a graduate student must take 9 or more credits per semester. International students should direct their questions to the International Student Office.

Spiritual Requirements

All applicants to WMU must be born-again Christians whose lives demonstrate excellent Christ-like character and attitude. Students wishing to enroll at WMU must have a compassionate heart to serve as Christ served and actively engage in the pursuit of spiritual disciplines.

Non-discriminatory Policy

WMU seeks a diverse student body. Everyone has equal opportunity and access to WMU's educational programs and activities. The school does not discriminate on the basis of race, color, age, sex, physical condition, or national origin. Non-discriminatory policies apply to the admissions policy, educational programs, employment, and all other activities that WMU provides.

WMU complies with the provisions of Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

Transfer of Credits

World Mission University accepts transfer credits from accredited institutions. Accredited means that the school is listed as accredited in the current issue of Accredited Institutions of Postsecondary Education published by the Council on Higher Education Accreditation or approved by the Ministry of Education for the Republic of Korea. If a degree student desires to transfer credit from another postsecondary school to WMU, an official transcript stating the courses and grades must be submitted to the Director of Admissions prior to acceptance.

Transfer Policy from Accredited Schools:

- Master of Arts in Music students can receive a maximum of 22 credits;
- Master of Arts in Counseling Psychology students can receive a maximum of 23 credits;
- Master of Arts [Theology]/Global Leadership /Worship Studies students can receive a maximum of 24 credits; and
- Master of Divinity students can receive a maximum of 42 credits.

The transcripts from foreign educational institutions must be confirmed by an official seal. WMU may ask schools in foreign countries to be evaluated through the American Council for Education.

Only courses receiving C or higher are considered for transfer. Students need to submit requests for transfer consideration prior to enrollment.

Transfer Policy from Unaccredited Schools:

The transfer of credit from non-accredited institutions is individually evaluated and determined. Courses are evaluated on an individual basis. If credit is granted, the basic transfer policy for work done at non accredited American schools or schools in Korea that have not achieved recognition by the Ministry of Education is as follows:

- 1/3 of a credit **may** be granted for each credit earned at an unaccredited American school that **has** achieved state approval;
- 1/3 of a credit **may** be granted for each credit earned at an unaccredited American school that **has not** achieved state approval with a

limit of 20 credits accepted for 60 or more credits work; and

- 1/3 of a credit *may* be granted for each credit earned at a Korean school that has not achieved recognition by the Ministry of Education.

It is the responsibility of the student desiring the transfer of credit from a non-accredited institution to provide WMU with academic catalogs of the attended institutions and syllabi of each course to be considered for transfer.

Prior Experiential Learning

World Mission University does not award any credit for prior experiential learning.

Advanced Standing

Students who graduated from the WMU undergraduate program may earn up to 12 credit hours of advanced standing towards the MDiv degree and 6 credit hours towards the MA degree from the courses listed below.

Advanced standing is based on the following criteria: (1) only designated courses may be awarded; (2) the student earned a C or higher on the comparable course; and (3) only credits which the student took at WMU undergraduate program may be applied.

MDiv (12)

ST502/503 Systematic Theology I or II
ST509 Contemporary Ethical Issues
PT542 Spiritual Formation and Discipline
PT516 Discipleship and Small Group

MAT (6)

ST502/503 Systematic Theology I or II
ST509 Contemporary Ethical Issues

MACP, MAM, MAWS & MAGL (9)

ST502/503 Systematic Theology I or II
IS514 Leadership Development

Academic Policies

The school operates on a traditional semester calendar. There are two semesters in the academic year that occur from August to May. The Fall Semester usually starts the last week of August and

ends in December. The Spring Semester usually starts the last week of January and ends in May. During the academic year each semester is 16 weeks in length. The Summer and Winter sessions are divided into several two-week intensive courses.

The majority of courses are equivalent to three semester hours of credit and thus requires a minimum of 37 1/2 contact hours. Each credit represents one fifty-minute period of class instruction for each of the fifteen weeks plus approximately two-to-three hours of out-of-class involvement. For field education, 30 hours of ministry involvement is required for one unit.

Graduate students must be enrolled for a minimum of 9 semester credits in order to be classified as full-time students. Special permission must be granted to enroll in more than 15 credits per semester. Such permission must be approved in writing from the Chief Academic Officer before registration. Students can obtain the form in the main office.

Grading

World Mission University utilizes letter grades. Grades are reported to students in writing from the Registrar's Office. Grades are designated as follows:

Grade	GPA	Numeric Description
A	4.0	93+
A-	3.7	90-92
B+	3.3	88-89
B	3.0	83-87
B-	2.7	80-82
C+	2.3	78-79
C	2.0	73-77
C-	1.7	70-72
D+	1.3	68-69
D	1.0	63-67
D-	0.7	60-62
F	0.0	0-59
I	Incomplete**	
CR	Credit***	
NC	No Credit	
H	Hold	
P	Pass	
NP	No Pass	

* A grade of "I" can be raised to a grade of "B+" by the end of the next semester when all course requirements have been satisfied.

DOCTORAL DEGREE PROGRAM

Degree	Ministry	Professional Studies	Total Credits	Special Requirements
DMin	28	6	34	Professional Dissertation Project
Degree	Academic Credits	Performance Related Credits	Total Credits	Special Requirements
DCM	42	6	48	DCM Paper Lecture Recital Comprehensive Examinations
Degree	Academic Credits	Professional Studies	Total Credits	Special Requirements
PhD	38	10	48	Comprehensive Examinations Dissertation

Doctor of Ministry

Admissions Policies

Students who apply for the Doctoral program must hold a three-year Master of Divinity degree or its academic equivalent.

Application

All applicants to WMU must willingly agree upon the educational philosophy and the policy of WMU that is based on the beliefs of Christianity.

WMU does not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of educational policies, admission policies, scholarships, or any other programs or activities.

The following documents must be included in the application process.

Admission requirements

1. The application form and a non-refundable application fee (\$100.00);
2. Testimony;
3. Two references;
4. Statement of three years of ministry experience after receipt of the MDiv degree and be currently involved in ministry;

5. Table of three years of ministry experience after receipt of the M. Div. degree and be currently involved in ministry;

6. Official transcripts from all post-secondary educational institutions attended;

7. Two recent photographs (passport style); and

8. An earned Master of Divinity (MDiv) degree or the equivalent with at least a 3.0 GPA (on a 4.0 scale) from an accredited institution.

The application form and other materials can be obtained from the admissions office. They may be requested by phone, mail, or downloaded via the internet. The mailing address and phone/fax numbers are:

Doctoral Program Office
World Mission University
500 Shatto Pl. Suite 200
Los Angeles, CA 90020

Phone: (213) 388-1000/ Fax: (213) 385-2332
E-mail: admissions@wmu.edu
Home Page: www.wmu.edu

The deadline to apply for the Spring semester is the last Friday of December, and for the Fall semester it is the last Friday of May. International students must apply earlier in order to process visas and make the necessary arrangements to enroll.

Admissions Procedure

Once the student submits the application and the supporting documents, the Admissions Office reviews the documents and confirms the completion of each applicant's file. The application and records are submitted to the admissions committee for evaluation based on the following criteria:

- A sense of calling from God for Christian ministry;
- Born-again experience and baptism with water;
- Active participation in a church community;
- Evaluation of prior academic performance and the ability to successfully complete the academic program; and
- Recommendations.

Applicants will be officially notified by mail.

Health Insurance

World Mission University highly recommends that every student have health insurance. World Mission University does not provide a student health plan.

Admissions Categories

Full Acceptance: A student who has met all the requirements and is fully accepted as a student at WMU.

Provisional Acceptance: A student who is not able to complete the admission file before the deadline may be accepted with full benefits of the school for one semester. This restricted status allows the student the opportunity to complete the admission file. If the student fails to move to the full acceptance status within one semester, he or she will be dismissed.

Probationary Acceptance: A student who does not meet the normal academic standards or lacks other qualifications, but provides a strong indication for academic success may be accepted on probationary status. The student is granted one year to achieve the academic level or other qualifications necessary to move to full acceptance.

International Students and Visas

WMU is authorized by the U.S. Government to issue the I-20 form for visas from foreign countries. Once

the applicant is accepted, WMU will send various documents including the I-20 form. International students must enroll as full time students, which means a Doctorate student must take 8 or more credits per semester. International students should direct their questions to the International Student Office.

Spiritual Requirements

All applicants to WMU must be born-again Christians whose lives demonstrate excellent Christ-like character and attitude. Students wishing to enroll at WMU must have a compassionate heart to serve as Christ served and actively engage in the pursuit of spiritual disciplines.

Non-discriminatory Policy

WMU seeks a diverse student body. Everyone has equal opportunity and access to WMU's educational programs and activities. The school does not discriminate on the basis of race, color, age, sex, physical condition, or national origin. Non-discriminatory policies apply to the admissions policy, educational programs, employment, and all other activities that WMU provides.

WMU complies with the provisions of Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

Transfer of Credits

WMU DMin program grants credits to the courses taken at other institutions. The regulations related to this practice are as follows:

1. Up to 14 semester credits
2. The doctoral level courses taken at ATS member schools, either candidate or full members, or the schools with equivalent accreditation are transferable at the proportion of 1:1, while the courses taken at the schools with accreditation inferior to ATS member schools, either candidate or full members, are transferable at the proportion of 3:1
3. The doctoral level courses taken outside WMU D. Min program are to be considered transferable only when the content of the

course is the same as or similar to that of the following WMU D. Min courses:
 DM731 Theology of Ministry, DM735 Understanding the Ministry Environment, DM748 Pastoral Leadership, DM771 Discipleship and Spirituality

Prior Experiential Learning

World Mission University does not award any credit for prior experiential learning.

Academic Policies

Grading

World Mission University utilizes letter grades. Grades are reported to students in writing from the Registrar's Office. Grades are designated as follows:

Grade	GPA	Numeric Description
A	4.0	93+
A-	3.7	90-92
B+	3.3	88-89
B	3.0	83-87
B-	2.7	80-82
C+	2.3	78-79
C	2.0	73-77
C-	1.7	70-72
D+	1.3	68-69
D	1.0	63-67
D-	0.7	60-62
F	0.0	0-59

* A grade of "F" can be raised to a maximum grade of "B+" after retaking the course.

Repeated Courses

If a student receives a failing grade, the student may retake the course. If the course is retaken, the new grade will be calculated into the student's Grade Point Average (GPA) replacing the previous failing grade. The credits are counted only once. All grades become a permanent part of the student's academic history. Student must pay the current tuition to retake the course.

Auditing

Regularly matriculated students as well as those not enrolled in the school may audit a course upon the

written permission of the Director of the doctoral program. An application to audit must be submitted and tuition must be paid before auditing. Credit is not given for audited courses. There are no scholarships available for auditing students. The fee for auditing a course is 50% of the regular tuition.

Class Attendance

Class is mandatory, no excused/unexcused absences allowed.

Registration

To begin study, all students must submit registration forms each semester which have been approved by the Director of the doctoral program. Student information, the title and number of the course, academic advisors signature and students' signature regarding the financial policy are required.

Full/Part Time Status

Full-time status in the Doctoral program is 8 credits per semester. Students who enroll in 4 units are considered to be half time.

International students are required to register for two courses, 8 credits, each semester as well as meet other criteria. Please contact the doctoral program office for more details.

Time Limits for Completion of Degree

The program is a minimum of three years in length and requires the completion of seven (four semester hour) courses plus the completion of a Professional Dissertation Project.

Course work must be completed within two academic years. The Professional Dissertation Project course (DM790) needs to be registered in the first semester after completing the course work. The Professional Dissertation Project may be completed during the third year, but must be completed by the fifth.

Requirements for Graduation

Graduation Requirements

Successfully complete and pass each of the 7 courses with an average grade of a B. Students are allowed only two B- grades. When a student earns a third B-

DMin in Counseling and coaching With Spiritual Formation Program

E-mail: admissions@wmu.edu
Home Page: www.wmu.edu

Admissions Policies

Students who apply for the DMin in CCSF program must hold a master's degree or its academic equivalent.

Application

All applicants to WMU must willingly agree upon the educational philosophy and the policy of WMU that is based on the beliefs of Christianity.

WMU does not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of educational policies, admission policies, scholarships, or any other programs or activities.

The following documents must be included in the application process.

Admission requirements

1. The application form and a non-refundable application fee (\$100.00);
2. Testimony;
3. Two references;
4. State of Purpose;
5. Official transcripts from all post-secondary educational institutions attended;
6. Two recent photographs (passport style); and
7. An earned Master of Divinity (MDiv) degree or the equivalent with at least a 3.0 GPA (on a 4.0 scale) from an accredited institution.

The application form and other materials can be obtained from the admissions office. They may be requested by phone, mail, or downloaded via the internet. The mailing address and phone/fax numbers are:

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Phone: (213) 388-1000/ Fax: (213) 385-2332

The deadline to apply for the Spring semester is the last Friday of December, and for the Fall semester it is the last Friday of May. International students must apply earlier in order to process visas and make the necessary arrangements to enroll.

Admissions Procedure

Once the student submits the application and the supporting documents, the Admissions Office reviews the documents and confirms the completion of each applicant's file. The application and records are submitted to the admissions committee for evaluation based on the following criteria:

- A sense of calling from God for Christian ministry;
- Born-again experience and baptism with water;
- Active participation in a church community;
- Evaluation of prior academic performance and the ability to successfully complete the academic program; and
- Recommendations.

Applicants will be officially notified by mail.

Health Insurance

World Mission University highly recommends that every student have health insurance. World Mission University does not provide a student health plan.

Admissions Categories

Full Acceptance: A student who has met all the requirements and is fully accepted as a student at WMU.

Provisional Acceptance: A student who is not able to complete the admission file before the deadline may be accepted with full benefits of the school for one semester. This restricted status allows the student the opportunity to complete the admission file. If the student fails to move to the full acceptance status within one semester, he or she will be dismissed.

Probationary Acceptance: A student who does not meet the normal academic standards or lacks other qualifications, but provides a strong indication for

academic success may be accepted on probationary status. The student is granted one year to achieve the academic level or other qualifications necessary to move to full acceptance.

International Students and Visas

WMU is authorized by the U.S. Government to issue the I-20 form for visas from foreign countries. Once the applicant is accepted, WMU will send various documents including the I-20 form. International students must enroll as full time students, which means a Doctorate student must take 8 or more credits per semester. International students should direct their questions to the International Student Office.

Spiritual Requirements

All applicants to WMU must be born-again Christians whose lives demonstrate excellent Christ-like character and attitude. Students wishing to enroll at WMU must have a compassionate heart to serve as Christ served and actively engage in the pursuit of spiritual disciplines.

Non-discriminatory Policy

WMU seeks a diverse student body. Everyone has equal opportunity and access to WMU's educational programs and activities. The school does not discriminate on the basis of race, color, age, sex, physical condition, or national origin. Non-discriminatory policies apply to the admissions policy, educational programs, employment, and all other activities that WMU provides.

WMU complies with the provisions of Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

Transfer of Credits

WMU DMin in CCSF program grants credits to the courses taken at other institutions. The regulations related to this practice are as follows:

1. Up to 12 semester credits
2. The doctoral level courses taken at ATS member schools, either candidate or full members, or the schools with equivalent

accreditation are transferable at the proportion of 1:1, while the courses taken at the schools with accreditation inferior to ATS member schools, either candidate or full members, are transferable at the proportion of 3:1

3. The doctoral level courses are to be considered transferable only when the content of the course is the same as or similar to that of the WMU D. Min in CCSF courses.

Prior Experiential Learning

World Mission University does not award any credit for prior experiential learning.

Academic Policies

Grading

World Mission University utilizes letter grades. Grades are reported to students in writing from the Registrar's Office. Grades are designated as follows:

Grade	GPA	Numeric Description
A	4.0	93+
A-	3.7	90-92
B+	3.3	88-89
B	3.0	83-87
B-	2.7	80-82
C+	2.3	78-79
C	2.0	73-77
C-	1.7	70-72
D+	1.3	68-69
D	1.0	63-67
D-	0.7	60-62
F	0.0	0-59

* A grade of "F" can be raised to a maximum grade of "B+" after retaking the course.

Repeated Courses

If a student receives a failing grade, the student may retake the course. If the course is retaken, the new grade will be calculated into the student's Grade Point Average (GPA) replacing the previous failing grade. The credits are counted only once. All grades become a permanent part of the student's academic history. Student must pay the current tuition to retake the course.