

STUDENT COMPLAINT FORM

Student Name	
Student ID#	
Email	
Phone	
Address	

Please explain below or attach a type-written, detailed explanation of your complaint. Explain as clearly as possible why you are filing a complaint. Please include names, witnesses, specific dates, actions and any attempts to resolve the situation.

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Please complete and submit this form to the office of the Dean of Student Services. Please type the name of the employee that is involved in your complain below (if applicable)

Employee Name	
Date of Incident	
Department/Office	
Phone	
Desired Outcome	
Student Signature	